

**Trumbull County Board of Health - Regular Meeting**

**March 26, 2025 – 1:00 PM**

**194 W. Main St. \* Cortland, Ohio 44410**

**BOARD MEMBERS PRESENT:**

Louis Adovasio  
Robert Biery, Jr.  
Gregory Dubos  
Dr. Harold Firster  
Kathy Salapata, RN  
John “Jack” Simon, Jr., President Pro Tempore  
John C. Messersmith, President

**STAFF:**

Frank Migliozi, MPH, REHS, Health Commissioner  
Erin Heckman, RN, Director of Nursing  
Kristofer Wilster, MPH, REHS, Director of Environmental Health  
Daniel Bonacker, MPH, REHSIT, Accreditation Coordinator  
Kristopher Kriebel, MS, CHES, Health Educator  
Daniel Dean, MBA, CPA, IT Specialist  
Johnna Ben, Administrative Coordinator

**OTHERS:**

James Enyeart, MD, Medical Director  
Robert Kokor, Legal Counsel

**MINUTES**

**I. The meeting was Called to Order and the Pledge of Allegiance was said.**

**II. Adoption of Agenda: *MOTION: 25-35*** made by Dr. Firster, seconded by Mr. Adovasio to adopt the agenda as presented.

**Roll Call Vote:**

Mr. Adovasio - Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster - Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

**III. Approval of Minutes: *MOTION: 25-36*** made by Mr. Biery, seconded by Mrs. Salapata to approve the minutes of the February 26, 2025, meeting as presented.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes



Mrs. Salapata- Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- IV. Health Commissioner Report:** Mr. Miglioizzi provided a written report to the Board for their review. In addition, Mr. Miglioizzi reported that the District Advisory Council meeting was held on March 20<sup>th</sup> and was well attended. Mr. Miglioizzi congratulated Mr. Simon & Mrs. Salapata on their Board of Health reappointments. A new Licensing Council member was also appointed, Dianna Jackson. Ms. Jackson represents the food service operations. The National Association of Local Boards of Health (NALBH) is offering a series of training courses for Board members from mid-April through mid-May. These training courses are being held virtually, and are not mandatory, but if the Board is interested, they could serve as the required annual Board of Health training. A measles case has been reported by the Ohio Department of Health from Ashtabula County. Since this case is close to our county, we have initiated increased and enhanced surveillance in our area.

**MOTION: 25-37** made by Mr. Adovasio, seconded by Mrs. Salapata to accept the Health Commissioner's written report as provided.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- V. Director of Nursing Report:** Mrs. Heckman provided a written report to the Board for their review. Mr. Biery recognized Mrs. Heckman and described a story of a young mother with a newborn who had problems that he had relayed to Mrs. Heckman. Mrs. Heckman and her staff contacted the mother immediately and connected her with programs to assist her. Mrs. Salapata asked about the influenza A cases, which were reported at 70, but the graph included in the report is flat. Mrs. Heckman responded that there is a difference between confirmed versus reported cases, and the small graph that is in the report is only for Girard. Mr. Dubos inquired about our agency giving naloxone kits to Warren City. Mrs. Heckman responded that we do supply Warren City Health District with naloxone kits, as they are not a Project DAWN location. Mr. Messersmith asked if the newborn home visiting program had started. Mrs. Heckman stated that yes, it had started. Referrals are supposed to be coming to the health district through the hospital, and she was working on getting permission through the hospital to do beside recruitment visits.

It was also added that the health district had received a call on Monday that Insight, the former Trumbull Memorial Hospital, had terminated outpatient services, and that there was a concern over that issue. The health district worked with the Ohio Department of Health (ODH), and ODH sent someone on site to assist patients with the process of diversion/referral care and answered any questions and concerns patients had. Mr. Miglioizzi stated that he would keep the Board informed as anything transpires.





**MOTION: 25-38** made by Dr. Firster, seconded by Mr. Dubos to accept the Director of Nursing's written report as provided.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- VI. Director of Environmental Health Report:** Mr. Wilster provided a written report to the Board for their review and informed the Board that there had been no change in Lafarge's status; however, the health district continues to conduct quarterly inspections at the facility.

**MOTION: 25-39** made by Mr. Biery, seconded by Mrs. Salapata to accept the Director of Environmental Health's written report as provided.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- VII. Grants Coordinator:** Ms. Amerine was not present at the meeting, but did provide a written report to the Board for their review. Mr. Migliozi informed the Board that the health district was awarded the next round of the Integrated Harm Reduction Grant, which funds Project DAWN and a few other programs. This grant was competitive and is an 18-month grant.

**MOTION: 25-40** made by Mr. Adovasio, seconded by Mr. Simon to accept the Grants Coordinator's written report as provided.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes



Motion carried.

- VIII. **Accreditation Coordinator Report:** Mr. Bonacker provided a written report to the Board for their review.

**MOTION: 25-41** made by Mr. Dubos, seconded by Mrs. Salapata to accept the Accreditation Coordinator's written report as provided.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- IX. **Health Educator Report:** Mr. Kriebel provided a written report to the Board for their review. Mr. Biery asked about the two healthy food locations that closed and inquired as to what happened to the equipment. Mr. Kriebel stated that he works alongside Trumbull Neighborhood Partnership on that project, and they do the required visits. Mr. Biery asked Mr. Kriebel to please inquire about what happened to the equipment at those locations when he attends the next meeting.

**MOTION: 25-42** made by Mrs. Salapata, seconded by Mr. Dubos to accept the Health Educator's written report as provided.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- X. **Board Report: None**

- XI. **Old Business: None**

- XII. **New Business:** A. Election of Officers - **MOTION: 25-43** made by Mr. Biery, seconded by Mr. Dubos to re-elect Mr. Messersmith as President and Mr. Simon as President Pro Tempore, and to close nominations.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes





Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

B. Appeal of Findings & Orders – Jerry Kirila, Tweet Properties LLC, 2981 St. Rt. 7, Hartford Twp. – *This item was removed from the agenda.*

C. Approval of ADM-1740 Organization Requests for Participation Policy – This policy is to provide a centralized process for organizations to request/invite the attendance/participation of the Trumbull County Combined Health District staff at any type of wellness event, health fair, and/or community event.

**MOTION: 25-44** made by Mr. Biery, seconded by Mrs. Salapata to approve ADM-1740 Organization Request for Participation Policy as presented.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

D. Variance Request – Tim Grimmert, 3503 Birchwood, Howland Twp. – Not present. Mr. Grimmert is in the process of upgrading his septic system, which will consist of an off-lot system. Upon laying out the system, it was determined that parts of the septic system could not be installed to comply with the state code on setback requirements from the road right of way or the house.

Mr. Wilster recommended the Board grant a variance from rule OAC 3701-29-06(G)(3)(a) to install the sewage system within 10 feet of the road right of way and within 10 feet of the house foundation. The owners must comply with all other code sections.

**MOTION: 25-45** made by Mr. Adovasio, seconded by Mrs. Salapata to grant a variance from rule OAC 3701-29-06(G)(3)(a) to Tim Grimmert to install the sewage system within 10 feet of the road right of way and within 10 feet of the house foundation at 3503 Birchwood, Howland Twp. The owners must comply with all other code sections.

Dr. Firster stated that he had gone to the property and that the sewage system had already been installed without a permit and without a variance being granted by the Board. Mr. Wilster stated that he had spoken to the inspector and installer, and to his knowledge the installation had not commenced. Following additional discussion and review, it was determined that Dr. Firster had visited the wrong property, and the installation in question had not been started.



**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

E. Passage of Revision of the Regulation of the Trumbull County Combined Health District for Establishing Fees - .12 Tattoo Establishment – 2nd Reading – The last time that the tattoo fees were addressed was in 2019, when it went from one fee to four fees per the requirement of OAC 3701-9-03(C). The environmental division conducted a cost methodology on the tattoo program, and based upon that cost methodology it was determined that the fees should increase from

Tattooing Services.....	\$167.99(Old Fee) .....	\$250.38 (New Fee)
Body Piercing Services.....	\$122.52.....	\$122.52 (No Change)
Combined Body Art Services	\$276.20(Old Fee) .....	\$279.60 (New Fee)
Time Limited Approval for a Specific Event (Temporary)	\$100.00(Old Fee) .....	\$114.16 (New Fee)

25% Late Fee in addition to license fee if payment is not received by day on which payment is due.

Mr. Wilster stated that a public hearing on the fees will be held at next month's meeting and recommended that the Board dispense with the formal reading and pass the fees for their 2nd reading.

Mr. Biery stated that he was a member of the licensing council. The licensing council had been tasked with reviewing fees, and that a meeting of the council had not been held, nor had this fee been reviewed. Mr. Biery further stated that he understood that due to COVID the licensing council had been overlooked, there were no fee increases last year, and the council has a hard time obtaining a quorum but thinks that this proposed fee increase should have been brought before the licensing council before it was brought to the board for approval. Mr. Wilster explained that this matter was going to be brought before the licensing council but was waiting for the new licensing council member to be appointed at the district advisory council meeting. It was never meant as a slight to the licensing council, it was just a timing issue to have the vacant council spot filled before calling a meeting.

Mr. Dubos stated that he was concerned about the large increase in the one fee and recommended that maybe the fees should be reviewed more often to prevent such a large increase at one time. Mr. Wilster responded that all program fees, with the exception of the food program, are reviewed on a 5-year staggered cycle. Cost methodology is conducted to determine what the fees should be. Many factors impact fees, such as personnel time. With respect to the tattoo program, one factor that can be attributed to the large increase is the number of tattoo establishments increasing in our district, which increases the inspector's and the secretary's time in managing the program.

Following additional discussion, it was decided that the public hearing would be held at the April meeting, but the 3<sup>rd</sup> reading would not happen until the May meeting.





**MOTION: 25-46** made by Mr. Biery, seconded by Mr. Adovasio to dispense with the formal reading and pass the revision of the Regulation of the Trumbull County Combined Health District for Establishing Fees - .12 Tattoo Establishments for their 2<sup>nd</sup> reading.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

F. Approval of Administrative Preparedness Plan – Mr. Migliozi apologized that the Board did not receive this item prior to the meeting, this plan was not finished until today. Currently, the health district is in year one of our emergency preparedness five-year grant, and the health district has several deliverables that we must meet. This plan is one of those deliverables. This plan is not new to the health district, but what was new is it being established into one standalone plan. The purpose of this plan is to identify and mitigate barriers to the timely acquisition of supplies and services, the hiring or assignment of response personnel, the receipt and disposition of emergency funds and legal determinations needed to implement protective health measures during a public health response.

**MOTION: 25-47** made by Mrs. Salapata, seconded by Mr. Simon to approve the Administrative Preparedness Plan as presented.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon - Yes  
Mr. Messersmith – Yes

Motion carried.

**XIII. Citizens Comments: None**

**XIV. Approval of Payment of the Bills: MOTION: 25-48** made by Mrs. Salapata, seconded by Mr. Dubos to approve the payment of the bills as presented.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes





Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

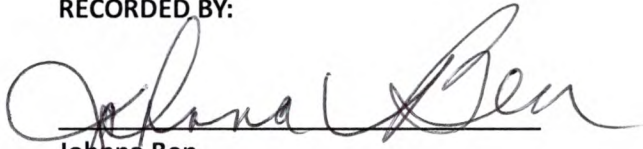
**XV. Adjournment: MOTION: 25-49** made by Mr. Dubos, seconded by Mrs. Salapata to adjourn.

**Roll Call Vote:**

Mr. Adovasio – Yes  
Mr. Biery – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried. (Adjournment 2:24pm)

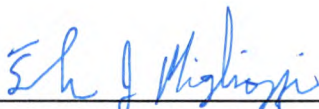
**RECORDED BY:**

  
\_\_\_\_\_  
Johnna Ben  
Administrative Coordinator  
Trumbull County Combined Health District

**ATTESTED BY:**

  
\_\_\_\_\_  
John C. Messersmith  
President  
Trumbull County Board of Health

For

  
\_\_\_\_\_  
Frank Migliozi, MPH, REHS  
Health Commissioner and Secretary  
Trumbull County Board of Health



## **Health Commissioner's Report – March 26, 2025 Board of Health Meeting**

### **1) Budget/Financial**

- Attached is the monthly financial report for February 2025. The general fund was at a positive cash balance of \$754,711.70, for the month of February. Our all-fund balance for the month of February was at \$3,027,784.92.
- The Ricoh copier that the Board approved purchasing last month, at a cost of \$7,265.00, was actually obtained at a lower price of \$6,465.00. We were able to “trade in” the old copier and removed the fax module, which accounts for the \$800.00

### **2) Credit Card**

- Two of the three credit cards have been renewed and will expire in 2027. The remaining credit card will expire in June of 2027.
- For the credit card transactions, please see the list of bills.

### **3) Vehicles**

- Attached are the cost analyses for the month of February 2025 for the vehicles. The overall cost savings with the vehicles for the month of February was \$989.78, with YTD savings OF \$3,578.33.

### **4) Building/Grounds**

- As of this writing, I have no update regarding the roof; however, we did contract with Boak & Sons for roof maintenance.
- No update on the 911 relocation.
- We discovered that the pipe from the sink in the Board meeting room was tied into the water fountain piping in the basement and would occasionally cause a leak. We have since removed that water fountain and will be having the piping routed properly.

### **5) Union/Management - None**

### **6) Policies/Procedures – Revisions**

- NUR-1090 TCCHD Immunization Clinics
- NUR-1050 Operation of the TCCHD TB Clinic
- ADM-1150 Confidentiality
- ADM-1420 Data Protection and Security
- ADM-1350 Computer & internet Usage
- ADM-1720 Scanning Documents

### **7) Accreditation**

- The Mahoning and Trumbull County Health Partners contracted with Moxley Public Health to conduct our next CHA/CHIP and hold focus groups. Four focus groups were held and primary data was collected that will be used to establish priorities for our CHA/CHIP.
- We are in the process of uploading our selected documents for the 10 domains into the PHAB portal.

### **8) Other**

- The AOHC Spring Public Health Conference will be held on April 28 – April 30, 2025. This date will not interfere with the Board meeting date as it has in previous years.

- On March 19, 2025, ODH activated the new GMIS portal which we will be using for new grant applications. The old GMIS system will remain live for existing grants already in the system. We have 4 primary users and have received training on becoming familiar with the new system.
- The CDC issued an update to notify healthcare practitioners and public health officials of the ongoing risk of Dengue virus infections caused by the bite of an infected mosquito. The risk is higher in warmer climate regions such as the southern United States, as well as some of its territories like Puerto Rico and Virgin Islands. They are asking that healthcare providers increase suspicion of Dengue infection among people that present with fever and have recently traveled to higher risk areas, and test for infections using RT-PCR or NS1 antigen tests and contact their local health department. Health districts are to increase surveillance activities and appropriately report cases and any outbreaks to OHD and CDC. We are also asked to share guidance information with the public about prevention activities that individuals should take.



**TRUMBULL COUNTY COMBINED HEALTH DISTRICT**  
**FINANCIAL REPORT**  
**as of February 28, 2025**

FUND	BUDGET	FEBRUARY REVENUE	FEBRUARY EXPENDITURES	REVENUE	YEAR TO DATE EXPENDITURES	REV - EXP	REMAINING BUDGET	% REMAINING	CALENDAR REMAINING	FUND CASH BALANCE
GENERAL FUND 950	\$ 3,914,279.30	\$ 132,682.84	\$ 239,882.84	\$ 266,086.78	\$ 513,569.98	\$ (247,483.20)	\$ 3,400,709.32	86.88%	91.67%	\$ 754,711.70
FOOD SERV FUND 951	\$ 401,210.00	\$ 215,518.80	\$ 28,378.27	\$ 217,185.12	\$ 63,034.72	\$ 154,150.40	\$ 338,175.28	84.29%	91.67%	\$ 251,686.22
CAR SEAT FUND 955	\$ 9,000.00	\$ 30.00	\$ -	\$ 30.00	\$ -	\$ 30.00	\$ 9,000.00	100.00%	91.67%	\$ 6,779.54
TBD FUND 956	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	91.67%	\$ -
PARKS/CAMPS FUND 958	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	100.00%	91.67%	\$ 3,068.18
PRIV WATER SYS FUND 959	\$ 105,437.67	\$ 3,949.50	\$ 701.37	\$ 7,726.50	\$ 2,486.19	\$ 5,240.31	\$ 102,951.48	97.64%	91.67%	\$ 25,586.87
POOLS FUND 960	\$ 20,350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,350.00	100.00%	91.67%	\$ -
TOBACCO ENFORCE 962	\$ 10,350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,350.00	100.00%	91.67%	\$ 10,350.00
REIMB SWD FUND 970	\$ 21,000.00	\$ -	\$ -	\$ 5,650.00	\$ -	\$ 5,650.00	\$ 21,000.00	100.00%	91.67%	\$ 7,250.00
CD&D FUND 972	\$ 1,078,740.00	\$ 650.00	\$ 10,939.98	\$ 650.00	\$ 14,509.61	\$ (13,859.61)	\$ 1,064,230.39	98.65%	91.67%	\$ 727,449.98
HSTS PROGRAM FUND 974	\$ 1,442,134.00	\$ 109,050.25	\$ 85,373.98	\$ 329,992.75	\$ 233,829.81	\$ 96,162.94	\$ 1,208,304.19	83.79%	91.67%	\$ 715,502.99
GRND WTR MONT FUND 975	\$ 72,273.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,273.87	100.00%	91.67%	\$ 72,273.87
TB CONTROL UNIT FUND 979	\$ 99,489.03	\$ 35.00	\$ 3,178.22	\$ 285.00	\$ 13,156.67	\$ (12,871.67)	\$ 86,332.36	86.78%	91.67%	\$ 69,178.12
<b>GRANTS</b>	\$ 1,542,780.00	\$ 61,771.14	\$ 2,639.09	\$ 172,996.58	\$ 38,165.50	\$ 134,831.08	\$ 1,504,614.50		\$	\$ 383,947.45
TBD FUND 952	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	91.67%	\$ -
RL FUND 953	\$ 75,000.00	\$ -	\$ 100.00	\$ -	\$ 749.87	\$ (749.87)	\$ 74,250.13	99.00%	91.67%	\$ 18,745.02
TUPCP FUND 954	\$ 132,000.00	\$ 11,000.00	\$ 424.90	\$ 27,900.00	\$ 3,432.28	\$ 24,467.72	\$ 128,567.72	97.40%	91.67%	\$ 47,238.34
HW FUND 954-4912	\$ 55,000.00	\$ 3,666.66	\$ -	\$ 7,333.32	\$ 9,500.00	\$ (2,166.68)	\$ 45,500.00	82.73%	91.67%	\$ 1,916.62
IH FUND 957	\$ 95,000.00	\$ -	\$ -	\$ 14,000.00	\$ -	\$ 14,000.00	\$ 95,000.00	100.00%	91.67%	\$ 50,828.95
TBD FUND 961	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	91.67%	\$ -
GVO FUND 963	\$ 55,295.00	\$ 9,550.00	\$ -	\$ 13,363.00	\$ 660.66	\$ 12,702.34	\$ 54,634.34	98.81%	91.67%	\$ 30,457.20

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT**  
**FINANCIAL REPORT**  
**as of February 28, 2025**

FUND	BUDGET	REVENUE	FEBRUARY EXENDITURES	REVENUE	YEAR TO DATE EXENDITURES	REV - EXP	REMAINING BUDGET	% REMAINING	CALENDAR REMAINING	FUND CASH BALANCE
EO FUND 964	\$ 200,000.00	\$ 2,623.61	\$ 1,230.00	\$ 2,623.61	\$ 2,107.50	\$ 516.11	\$ 197,892.50	98.95%	91.67%	\$ 21,078.46
TBD FUND 965	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	91.67%	\$ -
WF FUND 966	\$ 356,000.00	\$ 9,401.67	\$ -	\$ 18,652.25	\$ -	\$ 18,652.25	\$ 356,000.00	100.00%	91.67%	\$ 62,450.02
TBD FUND 967	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	91.67%	\$ -
RHWP FUND 968	\$ 90,000.00	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 90,000.00	100.00%	91.67%	\$ 13,805.00
HY FUND 969	\$ 110,250.00	\$ 10,150.00	\$ -	\$ 26,850.00	\$ 16,537.50	\$ 10,312.50	\$ 93,712.50	85.00%	91.67%	\$ 26,112.50
PHEP FUND 971	\$ 134,168.00	\$ -	\$ 884.19	\$ 29,516.00	\$ 5,177.69	\$ 24,338.31	\$ 128,990.31	96.14%	91.67%	\$ 58,128.94
TBD FUND 973	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	91.67%	\$ -
CHC FUND 976	\$ 100,000.00	\$ 7,179.20	\$ -	\$ 14,358.40	\$ -	\$ 14,358.40	\$ 100,000.00	100.00%	91.67%	\$ 32,306.40
CFK FUND 977	\$ 45,000.00	\$ -	\$ -	\$ 9,300.00	\$ -	\$ 9,300.00	\$ 45,000.00	100.00%	91.67%	\$ 9,300.00
CB FUND 978	\$ 95,067.00	\$ 200.00	\$ -	\$ 1,100.00	\$ -	\$ 1,100.00	\$ 95,067.00	100.00%	91.67%	\$ 11,580.00
<b>TOTAL</b>	<b>\$ 8,725,043.87</b>	<b>\$ 523,687.53</b>	<b>\$ 371,093.75</b>	<b>\$ 1,000,602.73</b>	<b>\$ 878,752.48</b>	<b>\$ 121,850.25</b>	<b>\$ 7,846,291.39</b>	<b>89.93%</b>	<b>91.67%</b>	<b>\$ 3,027,784.92</b>

FEB 1, 2025 TO FEB 28, 2025

VEHICLE	MILEAGE	MILEAGE RATE	TOTAL \$
1	840	\$ 0.700	\$ 588.00
2	1057	\$ 0.700	\$ 739.90
3	1264	\$ 0.700	\$ 884.80
4	900	\$ 0.700	\$ 630.00
5	1157	\$ 0.700	\$ 809.90
6	743	\$ 0.700	\$ 520.10
7	742	\$ 0.700	\$ 519.40
8	1067	\$ 0.700	\$ 746.90
9	1094	\$ 0.700	\$ 765.80
10	1275	\$ 0.700	\$ 892.50
13	739	\$ 0.700	\$ 517.30
<hr/>			
TOTAL	10878		\$ 7,614.60
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GAS @25 MPG	435.12	\$2.42 / GAL	\$ 1,052.99
MAINTENANCE / REPAIRS			\$ 1,372.33
NEW ESCAPE (60 MONTHS)		\$29,561.50 EACH	\$ 492.69
SIX NEW VEHICLES (60 MONTHS)		\$15,303.00 EACH	\$ 1,530.30
INSURANCE \$12,000.00 per year (EST)			\$ 1,000.00
TWO NEW VEHICLES (60 MONTHS)		\$16,312.98 EACH	\$ 543.77
TWO NEW VEHICLES (60 MONTHS)		2 X\$31,637 X .60 / 5 YI	\$ 632.74
TOTAL EXPENSES			\$ 6,624.82
<hr/>			
TOTAL MONTHLY SAVINGS			\$ 989.78
<hr/>			
2025 YTD SAVINGS			\$ 3,578.33
<hr/>			



## Trumbull County Combined Health District Nursing Department Board Report

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### Board of Health Report March 26, 2025, for February 2025

- The Nursing Division has continued its efforts to promote immunizations to vaccine hesitancy populations, with good results. Due to the interest of residents, The Nursing Division will be temporarily increasing clinic hours at the Mesopotamia location, beginning in May 2025. The intention of this temporary increase will be to meet the demand of back-to-school vaccines.
- The Advisory Committee on Immunization Practices (ACIP) is now recommending a second dose of the 2024-2025 Covid-19 vaccine for adults ages 65 years and older, six months after their last dose. Additionally, ACIP released other guidance for specific populations. TCCHD continues to offer the current Covid-19 vaccine for all individuals 6 months and older.
- The Nursing Division and Health Educators of TCCHD are preparing for the upcoming season of Wellness Fairs, Resource Fairs, and various community events, including the annual Trumbull County Fair. In preparation for the upcoming fair season, in which animals are involved, the Ohio Department of Health has released educational materials on human and animal safety. Please see the attached example. This will be shared with the Ohio Farm Bureau and OSU Extension to disseminate to their members.
- Attached is the February 2025 Project DAWN report, Overdose report, Influenza report and Animal Bite report.

### Nursing Division Staff Report:

<b><i>Reported Communicable Disease Cases for February 2025</i></b>	
Campylobacter	1
Chlamydia	26
Covid-19	156
CPO (CP-CRE)	3
Gonococcal	3
Hepatitis B	3
Hepatitis C	28
Influenza A (hospitalized)	70
Lyme	5
Strep Group A	3
Strep Pneumoniae	6
Varicella	3
<b>TOTAL</b>	<b>307</b>

Trumbull County Combined Health District  
Nursing Department Board Report

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February 2025

Nursing Programs	# of Services Provided	Notes
CMH (previously BCMH)	78 families	116 visits
Family Connects Ohio	2 families	2 visits
Health Fairs/Presentations	0	
Car Seat Classes and Distribution	1 class	TCCHD = 5 car seats Walk-In = 2 car seats
Children Immunization Clinics	3 clinics	TCCHD = 4 W.Farmington = 6 Mespo = 6
Adult Immunization Clinics	1 clinic	TCCHD = 4
TB Testing	1 test	
Pregnancy Testing	0	
TB Clinic Appointments	1 patient seen	
Cribs for Kids	10 cribs distributed	1 class = 5 Walk-In = 1 CSB = 3 HMG = 1

**HFA HOME VISITING PROGRAM**

February 2025

HMG – Maximum Cases – 85

Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	72/3	71/3	92/29



# People and Animals Can Share Germs

# 5

## STEPS To Help Keep You and the Animals HEALTHY

Even well cared for, healthy animals can have germs that can make people sick. Follow these key steps to have a safe and fun animal-visiting experience.

# 1

**Do not enter the barn if you feel sick.**  
Your germs can also make animals sick.

# 2

**Leave food, drinks, strollers, and pacifiers out of animal areas.**

# 3

**Don't kiss or snuggle with the animals.**  
Closely supervise young children to make sure they don't put anything in their mouths.

# 4

**Avoid touching your face while in the barns.**  
This is one way germs can get into your body and make you sick.

# 5

**Wash your hands with soap and water, after visiting with the animals.**



Department of  
Health





**Department of  
Health**

Project DAWN

**Trumbull County Combined Health District**

**February 2025**

**Project DAWN**

Number of people trained: 21

Number of individual kits distributed to the community: 38

Number of kits distributed to law enforcement: 36

Number of kits distributed through TCCHD newsstand: 8

Number of kits distributed to COMPASS newsstand: 25

Number of kits distributed to Nalox Boxes: 8

Number of kits distributed to Warren City Health Department/Vending: 200

Mail Order Requests: 1

Number of overdose reversals by First Responders: 2

Total naloxone distributed: 315

**Other Distributions:**

Fentanyl test strips: 490

Nalox Boxes: 9

Safe Rx bottles: 45

Newsstand: 1

Lockmed bags: 7

Lockmed boxes: 21

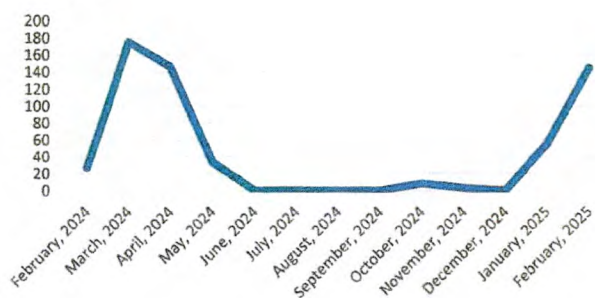
Deterra bags: 15

\*Newsstand was placed Mahoning County Health Department

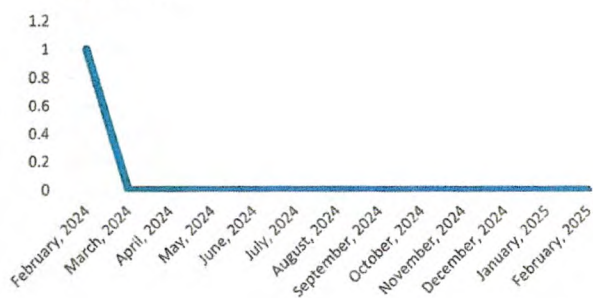
\*\*Nalox Boxes placed: Christy House (1), St. Vincent de Paul (3), Mahoning County Health Department (5)

February 2025  
Trumbull County Influenza Statistics  
2024-2025

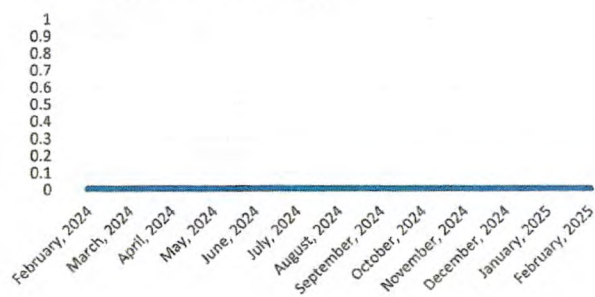
Schools



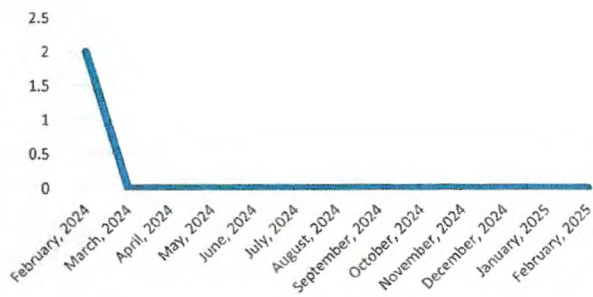
Nursing Homes



Hospital and Physician Offices



Labs



# Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2025

Person Completing Form: FEBRUARY

Phone: 1-330-675-2590

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
BAT	0	1	0	1	1	0
CAT	1	0	0	1	1	0
DOG	10	0	0	10	11	0
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	0	0	0		0	0
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
<b>TOTAL</b>	<b>11</b>	<b>1</b>	<b>0</b>	<b>12</b>	<b>13</b>	<b>0</b>

Electronic submission of the excel file by Email is preferred.

**Please rename the file with your health department name before submitting.**

In columns 1, 2, 3, 5 and 6 enter a **number or zero**. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program  
Bureau of Infectious Diseases  
Ohio Department of Health  
35 E Chestnut St., 6th Floor  
Columbus, OH 43215

Fax: (614) 564-2456

Email [zoonoses@odh.ohio.gov](mailto:zoonoses@odh.ohio.gov)





**Public Health**  
Prevent. Promote. Protect.

**Trumbull County**

## Trumbull County Combined Health District

194 W. Main St.  
Cortland, OH 44410

[www.tcchd.org](http://www.tcchd.org)

Frank J. Migliozi, MPH, REHS, Health Commissioner



Kristofer J. Wilster, MPH, REHS ✓  
Director of Environmental Health Report  
March 26, 2025

- Permits & Applications for February 2025:

- Residential Septic .....	36
- Private Water Systems .....	10
- Plumbing – Residential .....	30
- Plumbing – Commercial.....	4
- Real Estate Applications .....	23

- Inspections for February 2025:

- Private Water Systems .....	10	- Nuisances – Solid Waste .....	47
- Plumbing .....	63	- Nuisances – Housing .....	10
- Manufactured Home Parks.....	0	- Nuisances – Grass .....	0
- Schools .....	0	- Rodent Control (Complaints).....	0
- Public Pools/Spas.....	0	- Real Estate Evaluations .....	151
- Tattoo & Body Piercing.....	15	- Residential Sewage .....	207
- Campgrounds .....	0	- O & M Sampling .....	48
- Food Service Operations.....	181	- Semi-Public Sewage Systems .....	40
- Food Service Mobile Units.....	1	- Solid Waste Landfill .....	0
- Food Service Temporary Units.....	0	- C&DD.....	1
- Retail Food Establishments.....	45	- Smoking Investigations.....	2
- Mosquito Investigations .....	0	- Water Sampling and Baseline Sampling of Water for Oil & Gas Drilling.....	22
- Institution Inspections.....	3	- Other: Accreditation.....	126 Hrs.
- Nuisances Sewage .....	3		

- Administrative Hearings Scheduled for February 2025:

- Private Water Systems .....	0	- Sewage .....	6
- Solid Waste .....	9	- Sewer Tie Ins .....	0
- Sewage Complaints .....	0	- Animal Complaints .....	0
- Point of Sale .....	0	- O & M.....	0
- Real Estate .....	16	- Other: Plumbing.....	1

- Administrative Hearing Outcomes for February 2025:

- Complied .....	7	- Vacant .....	5
- Consent to Board Order .....	4	- Table .....	0
- No Shows – F & O Issued.....	15	- Cancelled.....	1



# Board's Findings Orders Update

## TCHD

Last Name	First Name	Violation Address	Township	Program/Type	Date of Board Meeting	Findings & Orders	Time-frame	Status	Court/Complied
Gallo	Eric	1962 Wick Campbell	Hubbard	Plumbing	2/11/25	Consent	30 days		Complied
Werner	Tina	7404 Hubbard Bedford	Hubbard	Septic	2/11/25	F&O	90 days	pending	
Pustay	David	1908 Austintown Warren	Weathersfield	Septic	2/11/25	F&O	90 days	pending	
Mazzella	Donald	688 Hyde Shaffer	Bristol	Septic	2/11/25	Complied			Complied
Seidle	Matthew	8814 St. Rt. 7	Kinsman	Septic	2/11/25	F&O	120 days	pending	
Garofali	Michael	1544 Staeline	Hubbard	Septic	2/11/25	F&O	90 days	pending	
Hill	Jeff & Traci	7273 Joy	Brookfield	Septic	2/11/25	Consent	90 days	pending	
Hostetler	Robbie/Marlene	4262 Anderson Anthony	Champion	RE	2/18/25	F&O	30 days	pending	
Jones/Stoneman	Sherry/Patricia	1325 Braceville Robinson	Braceville	RE	2/18/25	Complied			Complied
Brown	Jason	3166 Durst	Bazetta	RE	2/18/25	Complied			Complied
Byler	Matthew	6693 N. Park	Champion	RE	2/18/25	Vacant			
Peacock	Shirley	4409 Ophelia	Newton	RE	2/18/25	Vacant			
Ellis	Dayna	345 Bonnie Brae	Vienna	RE	2/18/25	Consent	60 days	pending	
Curry	Jay	639 Collar Price	Brookfield	RE	2/18/25	Complied			
Kohlman	Lee/Krystal	9895 Dennison Ashtabula	Greene	RE	2/18/25	F&O	30 days	pending	
All Star Properties	Micah Kaufman	1969 Kinsman	Greene	RE	2/18/25	F&O	90 days	pending	
Kroesen	Melissa Rae	865 E. Liberty	Hubbard	RE	2/18/25	Complied			
Longo	Eugene/Shelley	1460 W. Liberty	Liberty	RE	2/18/25	Complied			
Deiwert/Herron	Frederic/Terri	2004 Pleasant Valley	Liberty	RE	2/18/25	F&O	90 days	pending	
Empley	Gary	6101 Private	Mecca	RE	2/18/25	Vacant			
Rafter B Investments		1074 Ridge	Vienna	RE	2/18/25	Vacant			
Tweet Properties LLC		2981 SR 7	Hartford	RE	2/18/25	F&O	90 days	pending	
Minnick	James	889 Tibbetts Wick	Liberty	RE	2/18/25	Vacant			
Byknish	Christine	8237 Lincoln	Brookfield	SW	2/24/25	F&O	30 days	pending	
Hume	Brittany	716 S. Statline	Brookfield	SW	2/24/25	F&O	30 days	pending	
Tenney	Vacel & Janet	848 Center E.	Champion	SW	2/24/25	F&O	30 days	pending	
Airgood	Donnell	1000 Housel Craft	Mecca	SW	2/24/25	Consent	30 days	pending	
Brumbaugh Jr.	Phillip	348 Garfield	Newton	SW	2/24/25	F&O	30 days	pending	
Ward Jr.	James	5115 Broadway	Newton	SW	2/24/25	F&O	30 days	pending	
Barnes	Jack	4975 Starr	Newton	SW	2/24/25	F&O	30 days	pending	
Phillips	Joshua/Nicole	2427 SR 534	Southington	SW	2/24/25	Cancelled			
Abkar	House	2329 S. Glenwood	Weathersfield	SW	2/24/25	Complied			Complied



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## **Trumbull County Combined Health District**

**194 W. Main St.  
Cortland, OH 44410**

[www.tcchd.org](http://www.tcchd.org)

Frank J. Migliozi, MPH, REHS, Health Commissioner



### **Grants Coordinator Report**

**Jenna Amerine, MPH, CHES**

**March 2025**

#### **Breast and Cervical Cancer (BCCP)- Community Health Worker (HW) - \$55,000**

- June 30, 2024 – June 29, 2025
- Billed \$3,666.66 for February 2025.
- Submitted monthly program report.

#### **CIAG Pilot Project - \$10,000**

- January 1, 2025 – September 30, 2025
- Billed \$400.00 for February 2025.
- Submitted monthly program report.

#### **COVID-19 Bridge Vaccination (CB24) - \$75,067**

- September 18, 2023 – December 31, 2024
- Billed \$0 for February 2025.
- Submitted monthly program report.

#### **COVID-19 Enhanced Operations (EO23) - \$566,833.08**

- August 1, 2023 – July 31, 2024
- Billed \$7,681.32 for February 2025
- Submitted monthly program report.

#### **Creating Healthy Communities (CHC) - \$100,000**

- October 1, 2024 – September 30, 2025
- Billed \$7,179.20 for February 2025.
- No program report due this month.

#### **Cribs for Kids (CFK) - \$45,000**

- October 1, 2024 – September 30, 2025
- Billed \$2,750.00 for February 2025.
- Submitted monthly program report.

#### **Family Connects International (FC) - \$70,500**

- July 1, 2024– June 30, 2025
- Billed \$9,000.00 for February 2025.

**Get Vaccinated Ohio (GVO) - \$55,295**

- July 1, 2024– June 30, 2025
- Billed \$10,327.00 for February 2025.
- Submitted monthly program report.
- Submitted GVO FY26 application.

**Integrated Harm Reduction Extension Funds - \$14,000**

- January 1, 2025 – March 31, 2025
- Billed \$0 for February 2025.
- Submitted program report for extension funds

**Public Health Emergency Preparedness (PHEP) - \$134,168**

- July 1, 2024 – June 30, 2025
- Billed \$10,733.00 for February 2025.
- No program report due this month.

**Public Health Workforce (WF23) - \$550,000**

- July 1, 2023 – November 30, 2027
- Billed \$9,259.06 for February 2025.
- No program report due this month.

**Regional Prevention and Linkage to Care Collaborative w/Summit County (RL) - \$75,000**

- September 1, 2024 – August 31, 2025
- Billed \$24,830.47 for February 2025.
- Submitted quarterly program report.

**Reproductive Health and Wellness (RHWP) - \$98,000**

- April 1, 2024 – March 31, 2025
- Billed \$4,916.67 for February 2025.
- Submitted monthly program report.

**Services for Homeless Youths and Homeless Pregnant Youths- \$110,250**

- July 1, 2024 – June 30, 2025
- Billed \$10,100.00 for February 2025.
- Submitted monthly program report.



**Strengthening Immunization Program Communications and Outreach Capacity- \$40,000**

- January 1, 2025 – July 31, 2025
- Billed \$0 for February 2025.
- No program report due this month.

**Tobacco Use Prevention and Cessation (TUPCP) - \$132,000**

- July 1, 2024 – June 30, 2025
- Billed \$2,700.00 for February 2025.
- No program report due this month.

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**Total Grants Amount Billed for February 2025 - \$103,543.38**

**Grants Coordinator Updates:**

- Submitted Put A Lid On It application to Ohio Chapter of the American Academy of Pediatrics (Ohio AAP) for children's bike helmets to distribute at community events.
- Submitted a Flagship Application to the AARP Community Challenge for improvements to Stevens Park in Niles City.
- Submitted Innovations to Advance Breastfeeding and Health Equity application to ODH.

Date: 3/18/2025

To: Trumbull County Combined Health District Board

From: Dan Bonacker, MPH, EHSIT, Accreditation Coordinator

RE: Board Report (3/26/2025)

- **Accreditation:**
  - **Strategic Plan (S.P.):**
    - The first Strategic Planning Meeting for 2025 occurred on 2/28/2025. The administrative team was notified that the TCCHD has successfully completed all the objectives outlined within the current TCCHD strategic plan, and the dashboards for these objectives have been updated and placed in the mail room for all TCCHD employees to view.
  - **Performance Management (PM):**
    - The performance management objective data for the 1<sup>st</sup> quarter of 2025 will be collected in the first week of April.
  - **Re-Accreditation Work:**
    - All domains (1-10) are completed, and I have begun the PDF conversion process for upload and documentation submittal. We have both physical and digital copies of all 10 domains. Document submittal upload to the PHAB website for domains 1 & 2 is complete.
    - Domian teams' compilation is completed.
    - We have a scheduled population health outcomes meeting on 3/21/2025.
  - **Workforce Development (WFD):**
    - The cultural calendar for March of 2025 has been posted to the communal area near room 11/media room near the mailboxes.
    - The first WFD meeting for 2025 occurred on 2/28/2025. The administrative team approved the additions to the WFD training matrix, and they were also shown the progress made towards the workforce development goals.
  - **Quality Improvement (QI):**
    - The results from the quarterly QI efficiency survey sent to all staff in December of 2024 and the QI maturity tool survey sent to staff in February of 2025 were shared with the administrative team on 2/27/2025. Several suggestions were made to both amend the surveys and use a new way to deliver the surveys to staff.



- The first Quality Improvement/Performance Management meeting took place on 2/27/2025. The QI plan will receive a few minor amendments in the second half of 2025.
- **Community Health Assessment/Community Health Improvement Plan (CHA/CHIP):**
  - The MTCHP (Mahoning/Trumbull County Health Partnership) continues to distribute the 2025 CHA survey through various means including our HAN (Health Alert Network) model. The survey has had over 1235 respondents and eclipsed the initial response goal of 400 respondents.
  - All four CHA focus groups outlined and requested by MTCHP for Trumbull County have been completed prior to the deadline (2/28/2025) outlined by the CHA consultant.

**Report of the Health Educator**  
**Trumbull County Combined Health District**  
**Kris Kriebel**  
**Updates for March 26th Board Meeting**

Creating Healthy Communities Grant

- CHC Grant Activities:

CHC Coalition:

- N/A

Partner Organization Activities:

- Attended HCP Healthy Food Retail meeting
- Attended HCP Active Transportation meeting
- Attended HCP Parks and Green Space meeting
- Attended HCP Shared Language workshop
- Attended HCP Steering Committee meeting

Liberty Township Strategies:

- Continued working on designing a labeling system for the United Methodist Church as well as literature so that the clients are informed of what food and drink items are healthy and unhealthy in order to help them choose better food and drink options.
  - Utilizing green, yellow and red labels for items (Choose Often, Choose Sometimes, Choose Rarely).
  - Adapting the Healthy Eating Research nutrition guidelines for Churchill United Methodist and educational materials to bring with them so clients are aware of what constitutes a green, yellow or red item.

Warren City Strategies:

- Still waiting on approval by the Healthy Community Partnership's Steering Committee to allow funds to be used to pay the Ambassador's a stipend (most likely in April).
- Training will last three days and take approximately 4-hours per day.
  - Pedestrian and bicycle safety, traffic laws, etc will be some of the topics covered.

Niles City Strategies:

- Held the Safer Streets demonstration workshop at the Niles Middle School on Friday, March 14th (see attached photos).
- Collected data from 7th grade science class (drawn maps, potential road designs, verbal feedback).
- Next step will be to further review the data, compile potential designs and develop materials list

TCCHD

- Attended in Quality Indicator Report meeting
- Attended Administrative meeting

### Plans for April 2025

- Attend HCP Active Transportation Action Team meeting
- Attend HCP Healthy Food Retail Action Team meeting
- Attend HCP Parks and Green Spaces Action Team meeting
- Attend HCP Steering Committee meeting
- Attend HCP Parks and Greenspaces Summit
- Attend TCCHD Administrative meeting
- Attend PIO/JIC training at Summit County Public Health
- Attend CHC Mandatory meeting
- Continue progress on CHC projects

